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FINAL FILING DATE: July 6, 2016

CSDR

California Department of Education **Job Announcement**

CALIFORNIA SCHOOL FOR THE DEAF, RIVERSIDE
Scott Kerby, Site Superintendent (A)
3044 Horace Street
Riverside, CA 92506

Position: Supervising Teacher II
Title: Principal
Area: Middle School
Tenure: Limited Term – 12 months
Time Base: Full-Time
Salary: \$5,638 - \$7,779 Monthly*

The Supervising Teacher II is employed 194 working days per school year and reports to the Director of Instruction. The traditional school calendar extends from mid-August through early June.

General Duties:

Supervision and Instructional Leadership

Evaluate assigned personnel for the purpose of ensuring that standards are achieved and performance is maximized; Facilitate the development, communication implementation and evaluation of quality learning for the purpose of enhancing excellence, equality and equity for staff and students; Assist with scheduling; implementation of goals and selection of instructional materials; analyzes test data; determines ways to improve instruction and student goals; Assign teachers responsible for writing IEPs and follow-up to ensure completion.

Administration

Interview and select qualified personnel to be recommended for employment. Employ and monitor acceptable accounting procedures in the maintenance of fiscal records. Use current research, performance data and feedback from students, teachers, parents and the community to make decisions related to improvement of instruction and student performance. Act as administrative designee at IEP meeting/develop systems for the implementation and monitoring of IEP's. Work in conjunction with the assessment department to coordinate the administration of State required testing programs and Annual assessments (ie. SmarterBalance, CST, CAA, MAP). Develop and support the Middle School's student services plan including guidance, attendance and related areas. Work with teachers in creating and establishing a positive behavior support plan, establishing guidelines for proper student conduct and disciplinary procedures. Monitor Middle School activities and assemblies to ensure minimal interruption of the Middle School program. Implement and administer negotiated employee contracts at the school site. Implement CSDR policies, DOE policies, state statutes and federal regulations as they pertain to the Middle School. Participate in developing the school's strategic plan. Direct the development of the master Middle School student schedule. Oversee the selection of textbooks, materials and equipment. Establish and coordinate procedures for student, teacher, parent and community evaluation of curriculum. Coordinate facility and support service requirements for the Middle School. Coordinate plant safety and facility inspections of the Middle School. Manage and supervise the Middle School's financial resources, including the preparation and disbursement of the budget and internal accounts. Direct the establishment of adequate property inventory records and ensure the security of school property. Develop long and short-range facility needs. Delegate responsibilities to appropriate staff members

Required Qualifications:

- Five years experience as a classroom teacher in a program for the Deaf
- Fluency in expressive and receptive American Sign Language (ASL)
- Fluency in Standard Written English
- Master's degree and possession of or eligibility for California credentials authorizing teaching

and administrative services. Credentials must be approved by the California Commission on Teacher Credentialing. Qualified applicants who do not meet the Administrative Services credential requirements at the time of hire, may be given up to three years to obtain their credential(s) see (www.ctc.ca.gov for more information on credentials).

Desired Qualifications:

- Knowledge of state and federal laws related to education
- Competence with a variety of instructional strategies
- Ability to use technology effectively to support instruction
- Planning, organizational, and interpersonal skills
- Personal and professional judgment
- Ability to work collaborative with colleagues, parents and the community

Salary: Monthly* - \$5,638 - \$7,779

*Plus \$400 per month or \$4800 annually Recruitment & Retention Pay

*Plus \$100 per month or \$1200 annually upon passing a bilingual fluency examination or upon providing a certified passing score on the ASLPI

Conditions of Employment:

Pre-employment background checks, fingerprints, tuberculosis test and verification of transcripts and credentials.

How to Apply:

Submit a completed “Employee School Application”, official transcripts and copies of credential(s) to:

**California School for the Deaf, Riverside
3044 Horace Street
Riverside, CA 92506
Attention: Tammy Mitchell
Director of Instruction**

Applications are accessible on the Internet (<http://csdr-cde.ca.gov>) in the CSDR Jobs Section, Instructional Application link, or by contacting Zibby Bayarsky, OT at (951) 248-7700 ext. 6562 (Voice) or (951) 824-8070 (VP).

THE STATE OF CALIFORNIA IS AN EQUAL OPPORTUNITY EMPLOYER TO ALL, REGARDLESS OF AGE, ANCESTRY, COLOR, DISABILITY (MENTAL AND PHYSICAL), EXERCISING THE RIGHT TO FAMILY CARE AND MEDICAL LEAVE, GENDER, GENDER EXPRESSION, GENDER IDENTITY, GENETIC INFORMATION, MARITAL STATUS, MEDICAL CONDITION, MILITARY OR VETERAN STATUS, NATIONAL ORIGIN, POLITICAL AFFILIATION, RACE, RELIGIOUS CREED, SEX (INCLUDES PREGNANCY, CHILDBIRTH, BREASTFEEDING AND RELATED MEDICAL CONDITIONS), AND SEXUAL ORIENTATION.